

REQUEST FOR PROPOSALS

Barron County is accepting sealed proposals for the purchase of two (2) new mid-sized vehicles (car or crossover) 2019 or newer. Proposal must be received by the Barron County Department of Administration no later than 11:00 a.m. on Wednesday, November 20, 2019.

Send Proposals To:

Barron County Dept. of Administration
Attn: Vehicle Proposals
335 E Monroe Avenue, Room 2130
Barron, WI 54812

Contact Person:

Wendy Coleman, Executive Assistant
715-537-6841
wendy.coleman@co.barron.wi.us

SUBMITTAL OF PROPOSAL

Proposals shall be submitted on the enclosed "Specifications / Proposal Submittal" form. The form must include company name, contact information and authorized signature. Submit proposals in a sealed envelope clearly marked "Vehicle Proposal" on the exterior of the envelope.

RIGHT TO REJECT PROPOSALS

Barron County reserves the right to reject any or all proposals, or accept the proposal(s) most advantageous to the County.

DELIVERY

Bidders shall set forth the date of delivery in the space provided on the "Specifications" form. Delivery dates shall be taken into consideration before awarding contract.

Successful dealer will deliver vehicle(s) to:

Barron County Government Center
335 East Monroe Avenue
Barron, WI 54812

PAYMENT

Payment for the vehicles will be made within 30 days following delivery.

WARRANTY

Proposals shall completely and adequately specify items, terms and conditions of warranty.

GENERAL CONDITIONS

- Dealer shall supply normal owner's manuals for vehicles.
- Dealer shall list on a separate sheet of paper any variations from, or exceptions to the conditions and specifications of this request. This sheet should be labeled "Exception(s) to Proposal" and should be attached to the bid document.
- The quoted price shall include all transportation costs to Barron County Government Center.
- Dealer is to submit detailed vehicle specification sheets showing specific equipment to be furnished under this proposal.
- Barron County reserves the right to purchase vehicles from one (1) or multiple vendors. (Example: Barron County may purchase one vehicle from Dealer A and one vehicle from Dealer B or two vehicles from Dealer A.)
- Barron County reserves the right to reject any or all proposals, or accept the proposal most advantageous to the County.

SPECIFICATION / PROPOSAL SUBMITTAL FORM

SPECIFICATIONS REQUIRED

1. Front Wheel Drive
2. 4 Door
3. Air Conditioning
4. Bluetooth Communication
5. Cruise Control
6. AM/FM Stereo
7. Automatic Transmission
8. Tilt Steering
9. Rear Defrost
10. Power Mirrors
11. Power Windows & Door Locks
12. Power Driver's Seat
13. Remote Keyless Entry
14. 2 Sets of Keys
15. Temporary License
16. Delivery to Barron County Government Center

BID SUBMITTAL

Vehicle #1

Make & Model Proposed: _____

Bid Price: _____ (Attach Vehicle Specifications)

Bidder certifies delivery will be completed within _____ calendar days after notice of award.

Vehicle #2

Make & Model Proposed: _____

Bid Price: _____ (Attach Vehicle Specifications)

Bidder certifies delivery will be completed within _____ calendar days after notice of award.

BIDDER INFORMATION

Bidding Company: _____

Address: _____

Contact Name / Phone: _____

Signature of Authorized Representative: _____